

CONDITIONS OF ENROLMENT

ACS Distance Education operates a refund policy which is fair and equitable.

*Notification of withdrawal from a course must be received in writing within 14 days of enrolment to qualify for a refund (less postage, handling and administration costs - minimum of \$100, more if overseas).

*Deferments and Extensions: You may apply to the office manager in writing for a deferment or extension.

*Disclaimer: Every attempt is made to ensure that information from the school is accurate, and that the student has attained the competencies taught in a course, at the point of their assessment. Beyond this point, the graduate is responsible to maintain their acquired competencies, and apply acquired knowledge and skills in a way which is appropriate to the unique characteristics of each application. This releases the school and its staff from any liability, action and claims of whatever nature, whether directions given during the course are followed or not.

*Courses, course notes and materials are not to be sold, loaned, copied, or used in any way outside of the pursuit of studying the course by the person who is enrolled in the course.

*ACS newsletters are used to communicate important developments to ACS students. Therefore, it is a condition of enrolment that students are added to the newsletter mailing list.

AUSTRALIAN FEE SCHEDULE – 2016/17

COURSE	Fee Code	HOURS	Payment Plans		
			Plan A	Plan B	Plan C
(in Australian Dollars)					
Fee Level 1	S1	100	\$748	2 X \$407	
Fee Level 2	S2	100	\$748	2 X \$407	
Fee Level 3	S3	100	\$869	2 X \$473	
Fee Level 4	S4	100	\$869	2 X \$473	
Specialist Award	PA	500	\$1958	2 X \$1078	3 X \$781
Certificate	CT	600-700	\$3278	2 X \$1727	4 X \$924
Advanced Certificate	AC	700-900	\$4257	2 X \$2299	3 X \$1661
Proficiency Award 1	FD	1000	\$4730	2 X \$2530	3 x \$1760
Proficiency Award 2	AS	1500	\$7337	2 X \$3971	3 X \$2827
Proficiency Award 3	DI	2100	\$9856	3 X \$3542	6 X \$1925
Proficiency Award 4	AD	2400	\$13233	3 X \$4752	6 X \$2563

Online learning offers a 5% discount off the above fees

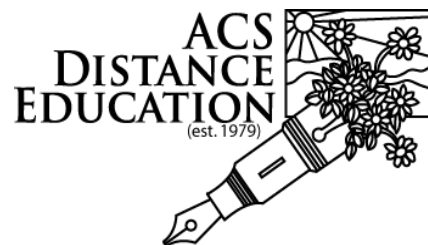
Please Select Learning Option:

Online E-Learning (USB) Correspondence (Paper based notes)

Examination Fees \$55.00 per exam

Overseas Surcharge only applies to Correspondence learning method.

Recognition for Prior Learning Application - Minimum of \$100 for Certificates, \$150 for Proficiency Awards 1-4



**ACN: 006 249 476
ABN:69 424 798 419**

OFFICE USE ONLY

Date Received
 Payment Received: \$.....
 Chq () Bank Transfer () M.O ()
 AMEX () Credit Card () Cash ()
 Auth No.....
 Course Package by.....
 Course Sent.....
 On Computer file.....
 On Card File.....
 Billed.....

ENROLMENT FORM (PLEASE PRINT)

Surname: First Name:

Address:

..... State..... Post Code: Country:

Phone: () h/w

Fax: () E-mail: Date of Birth:

Occupation: Sex: **M** or **F** (circle)

Employer:

Relevant Experience:

Previous Education:

Where did you first hear about ACS?

I WISH TO ENROL IN THE FOLLOWING COURSE:

..... Course Code: Fee Code:

PAYMENT IN AUSTRALIAN DOLLARS ONLY. Prices include 10% GST. (Overseas students are GST exempt)

Payment enclosed/authorised = AUD\$..... (NB: Please include overseas surcharge if applicable).

I agree to complete payments for all stages received. Signed.....

For Payment by Credit Card: Please debit my MasterCard/Visa/AMEX (Delete which is not applicable.)

Name on Credit Card (please print):

Card Number:

Card Verification Number (3 digits on back of card):

Expiry Date: /..... **Signed:**

SEND ENROLMENTS TO: ACS DISTANCE EDUCATION

PO Box 2092, Nerang MDC, QLD, 4211 Fax: (07) 5562 1099 or email studentservices@acs.edu.au

To enrol online visit www.acs.edu.au. For more information telephone (07) 5562 1088